One to One Netbook Program Lease Acceptance

To be part of the 1:1 Netbook program, please complete this form and return to school with the $55 deposit no later than 20th September 2013.

Lease arrangements – Lessee (Parent/Guardian)

a) Epping Views Primary School will lease the Netbook to the Parent/Guardian during the lease period. Parents shall pay the lease fees set out in Schedule One, by the due date.

b) The parent has read and abides by all details as listed in the Netbook Program guide.

Termination

a) This agreement comes to an end:
   - At the end of the lease period
   - In the event of default as defined in subclause (b) hereof.

b) Default occurs if:
   - Lease fees are not paid by the due date
   - The student leaves EVPS before the end of the lease period

Cost & Choice of payment

<table>
<thead>
<tr>
<th></th>
<th>Term Payments</th>
<th>Annual Payments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refundable bond</td>
<td>$55 (paid in 2013)</td>
<td>$55 (paid in 2013)</td>
</tr>
<tr>
<td></td>
<td>$75 per term ($300 per annum)</td>
<td>$275 per annum</td>
</tr>
<tr>
<td></td>
<td>* $265 if paid in 2013</td>
<td></td>
</tr>
<tr>
<td>Total Cost</td>
<td>$900</td>
<td>$825</td>
</tr>
</tbody>
</table>

The Netbook

The parents and the students will operate, maintain and store the computer with due care and in compliance with the instructions and recommendations of the supplier and manufacturer of the computer and pursuant to any directions given by the school.

Insurance

The Netbook is subject to the warranty policy of the supplier. A loss notification must be accompanied by the appropriate police report.

Lease arrangements

I have read the above information about leasing arrangements for the use of the Netbook. I understand and agree with the terms and conditions of this lease and commit to make all the payments in accordance with Schedule One.

Students name: ___________________________ Grade: ___________________________

Parent/Guardian signature: ___________________________ Date: ___________________________

Deposit: $55 included in envelope

ALL PAGES MUST BE COMPLETE
**Schedule One**

**Payment Options**

**Option 1**  
Pay in term instalments ($75 x 12 terms)

**Option 2**  
Full annual payment may be paid in advance by no later than the first day returning to school.  
A discount of $25 per year will apply. ($275 x 3 years)

**Option 3**  
Full annual payment may be paid in advance by no later than the last day returning to school.  
A discount of $35 per year will apply. ($265 x 3 years)

**The Lessee (Parent/Guardian)**

Name. ________________________________  
Address. _____________________________________________________________________________  
Contact email. _____________________________________  
Contact home phone. _________________  
Contact mobile. ___________________________

**The Student**

Name. ______________________  
Class in 2013. ________  
Teacher in 2013. _______________

**The Netbook**

Acer Aspire B113 Pro Serial Number. _____________________________________________

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**Lease Period**

<table>
<thead>
<tr>
<th>Dates</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Start date</strong></td>
<td>28th January 2014</td>
</tr>
<tr>
<td><strong>End date</strong></td>
<td>20th Dec 2016</td>
</tr>
<tr>
<td><strong>Once off Deposit</strong></td>
<td>20th September 2013  $55 deposit (returned at end of lease)</td>
</tr>
<tr>
<td><strong>1st Payment</strong></td>
<td>Monday 27th Jan 2014  $75</td>
</tr>
<tr>
<td><strong>2nd Payment</strong></td>
<td>Wednesday 2nd April 2014  $75</td>
</tr>
<tr>
<td><strong>3rd Payment</strong></td>
<td>Wednesday 25th June 2014  $75</td>
</tr>
<tr>
<td><strong>4th Payment</strong></td>
<td>Wednesday 17th Sept 2014  $75</td>
</tr>
<tr>
<td><strong>5th Payment</strong></td>
<td>Monday 26th Jan 2015  $75</td>
</tr>
<tr>
<td><strong>6th Payment</strong></td>
<td>Wednesday 25th March 2015  $75</td>
</tr>
<tr>
<td><strong>7th Payment</strong></td>
<td>Wednesday 24th June 2015  $75</td>
</tr>
<tr>
<td><strong>8th Payment</strong></td>
<td>Wednesday 16th Sept 2015  $75</td>
</tr>
<tr>
<td><strong>9th Payment</strong></td>
<td>Monday 25th January 2016  $75</td>
</tr>
<tr>
<td><strong>10th Payment</strong></td>
<td>Tuesday 22nd March 2016  $75</td>
</tr>
<tr>
<td><strong>11th Payment</strong></td>
<td>Wednesday 22nd June 2016  $75</td>
</tr>
<tr>
<td><strong>12th Payment</strong></td>
<td>Wednesday 14th September 2016  $75</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$900</td>
</tr>
</tbody>
</table>

Voluntary payment at end  $20 at the end of lease

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Signed._________________________________________  
Date. ___________________________
DIGITAL TECHNOLOGIES ACCEPTABLE USE CONTRACT

Epping Views Primary uses the internet as a teaching and learning tool. We see the internet as a valuable resource but acknowledge it must be used responsibly. Each student has been asked to agree to use the internet responsibly at school. Parents should be aware that the nature of the internet means that full protection from inappropriate content can never be guaranteed. The internet provides students with unprecedented opportunities to obtain information, engage in discussion, and liaise with individuals, organisations and groups worldwide so as to increase skills, knowledge and abilities.

Student Contract
When I use technology, both at school and at home I have responsibilities and rules to follow. I agree to:

- Be responsible whenever and wherever I use technology and support others by being respectful in how I talk to and work with them and never write or participate in online bullying (this includes forwarding messages and supporting others in hurtful online behaviour).
- Report to an adult if I feel unsafe or uncomfortable online or see a friend being unsafe or being made to feel uncomfortable by others.

When I use the internet at school I have responsibilities and rules to follow. I agree to:

- Keep myself and my friends safe, by not giving out personal details, including full names, telephone numbers, addresses and images.
- Do not give out my password, to anyone other than my parents or teacher.
- Only work on the web for purposes specified by my teacher at school.
- Be respectful in how I talk and work with others online and never write or participate in online bullying.
- Use the technology at school for learning.
- Use the equipment properly and not interfere with the work of another student.
- Not bring or download unauthorised programs, including games, to the school or run them on school computers.
- Not go looking for rude or offensive sites.
- Use the internet at school to help me to learn.
- Remember that the content on the web is someone’s property and not cut and copy large portions of information and pretend it is my own work.
- Think carefully about what I read on the internet, question if it is from a reliable source and use the information to help me answer any questions (I should not copy and paste the information as my answer, without acknowledging the source of information).
- Compose e-mail messages using only language I understand and is acceptable in my school.
- Not respond to any messages that are unpleasant or that make me feel uncomfortable in any way. It is not my fault if I get a message like that.
- Do not respond to e-mail messages sent to me by a person I do not know.
- Do not use the internet to frighten or annoy or bully other people.
- Follow school guidelines and procedures when preparing materials for publication on the web.
- Talk to my teacher or another adult if:
  - I need help online
  - I am not sure what I should be doing on the internet
  - I come across sites which are not suitable for our school
  - Someone writes something I don’t like, or makes my friends and I feel uncomfortable or asks me to provide information that I know is private.
  - I feel that the welfare of other students at the school is being threatened by online activities
- I acknowledge and agree to follow these rules. I understand that I may not be able to access the internet at school if I do not act responsibly.

When I use my Netbook, mobile phone, iPod, DSI or any other mobile digital device I agree to:

- Take full responsibility for it, and keep it stored safely under my teacher’s supervision.
- Do not download illegal content from the internet and store it on the Netbook such as music, games or inappropriate content.
- Keep my phone under my teachers’ supervision during school time and only make or answer calls before or after school.
- Be responsible in my use and not use the device to find, create or send information that might be inappropriate or hurtful.
- Protect the privacy of others and never post private information about another person using sms messages.
- Only take photos and record sound or video when it is part of a class or lesson.
- Seek permission from individuals involved prior to taking photos, recording sound or videoing them (including teachers).
- Seek written permission from individuals involved prior to publishing or sending photos, recorded sound or video to anyone else or to any online space.
- Be respectful in how I talk to and work with others online and never write or participate in online bullying.
- Seek teacher permission before uploading any content to websites, blogs or other shared online spaces.

This Acceptable Use Policy also applies to students during school excursions, camps and extra-curricula activities.

I acknowledge and agree to follow these rules. I understand that my access to the Internet and mobile technology at school will be renegotiated if I do not act responsibly.

............................................................................................................................

Student Name:........................................... Student Signature:................................ Class.......... Date...........

Parent/Guardian Agreement:

I agree to:

- My child using the internet at school.
- My child's first name and initial published on EVPS' website, Ultranet or on education websites.
- A photo or video of my child being published on EVPS’ website or on password protected education websites.
- My child’s work being published on EVPS’ website or on password protected education websites.
- The school signing my child up to educational websites eg Wikispaces, Glogster.
- Contact the school if there is anything here that I do not understand. If there is a situation which concerns me, I will contact either the school or Net Alert Australia's Internet Safety advisory body on 1800 880 176.

I understand the school will provide adequate supervision and that steps have been taken to minimise risk of exposure to unsuitable material. if you have any questions, or concerns about this, please don’t hesitate to contact our E-Learning Coordinator (Cameron Black) or your child’s class teacher on 8401 3791.

Parent Name:........................................... Parent Signature:........................................... Date:.................................
Rationale: The purpose of this agreement is to ensure the responsible and safe use of the netbook throughout the agreement, maximising performance from the netbook. Throughout the agreement the netbook is school property.

- Netbooks are to be kept as new as possible, and any minor/major damage needs to be reported immediately.
- Stickers and labelling (other than school issued) are not to be added to the netbook.
- Removal of any labelling on the netbook is prohibited.
- Configuration changes are not to be made on the netbook (i.e. mouse pointers/wallpaper/gadgets/customizations) as this will slow down performance.
- Additional software is not to be loaded on the netbook without the permission of the EVPS network administrator.
- Netbooks must be returned to school over the end of year break for re-imaging (wiped, re-built and reset back to default). Students will be responsible for backing up their data prior to hand over.
- Any attempts to bypass the EVPS security and lock down (regardless of the reasons) will result in loss of netbook for a period to be determined by EVPS.
- Any attempt to add/change boot security on the netbook will result in loss of netbook for a period to be determined by EVPS.
- Any inappropriate material found on the netbook will result in loss of netbook for a period to be determined by EVPS and the computer being wiped, re-built and reset back to default.
- Any misuse of the netbook for cyber-bullying will result in loss of netbook for a period to be determined by EVPS.
- Liquid products are not to be used to clean the netbooks.
- Food or drink is not to be consumed while using the netbook.
- No attempts to be made to repair the laptop other than by EVPS network administrator or LWT Staff.
- The netbook will remain the property of EVPS throughout the duration of the contract. If the student/parents wish to purchase the netbook at the end of the contract, it will be wiped and factory defaulted before hand over.
- Netbooks must be placed in the protective sleeve. Once in the protective sleeve students will then place the netbook in the hardshell clam case. The case is then placed into the backpack bottom down. You still need to be careful with your Netbook while it is in the bag. Be careful when putting the Netbook in the car that no other items are on top of it and nothing will roll onto the Netbook. Do not throw your bag around.

Parent/Guardian Name (Please Print): _____________________________________

_____________________________  ______________________
Signed                                      Date

Student Name(Please Print): ________________________________

_____________________________  ______________________  Teacher / Grade
Signed                                      Date