



CANTEEN

Policy

PURPOSE:

- Provide, at the most competitive price and the optimal quality, a balanced and nutritious food service to the students and staff of the school
- Maintain standards of health care and hygiene in relation to the preparation, supply and service of food at the canteen
- Promote healthy eating habits by providing mainly food items from the five basic food groups focussing on the Everyday Category (green foods) with less of the Select Carefully Category (amber foods) and very little of the Occasionally Category (red foods).

GUIDELINES:

1. The school canteen is to be registered with the Whittlesea City Council in accordance with the Victorian Food Act 1984 and is to implement a 'Food Safety Program.'
2. School Council will be responsible for overseeing canteen operations. A Canteen Sub-committee will co-ordinate canteen management and operations.
3. The School will commence its Canteen using volunteer parent helpers with a volunteer Canteen Co-ordinator. All people working in the canteen will hold a current 'Working with Children Check'.
4. The Canteen Co-ordinator will be responsible for ensuring that the canteen premises and equipment are kept clean and tidy in line with School Council requirements.
5. Updated school Canteen Price Lists will be issued to all school community families at the beginning of each term.
6. The School Canteen will be open daily where possible for sales of lunches and snacks.
7. The School Canteen Sub-committee will meet at least once a term to review canteen operations and to assess the nutritional value, price and popularity of canteen products.
8. Minutes of Canteen Sub-committee meetings will be reported back to School Council.
9. Canteen staff will observe current health regulations and food safety requirements in their day to day canteen operations.
10. Trading profits will be dispersed annually as directed by the School Council on advice from the Principal and the Canteen Sub-committee. In general, funds will be directed to the purchase of school resources or according to the priorities set by the School Council.

EVALUATION:

- Evaluation to be ongoing and reviewed annually by School Council.

This policy was last ratified by School Council in....

June 2008